

Wisconsin/DOD Pollution Prevention Alliance
Meeting Minutes
Wisconsin National Guard Headquarters
Madison, WI
26 October 2004

1. PLACE: The meeting was called to order at 1100 at Wisconsin National Guard Headquarters in Madison. Jerry Rodenburg chaired the meeting, and Tony Nesky served as recorder.
2. INTRODUCTIONS: Participants went around the table and introduced themselves. A conference call line was available for those who couldn't make the meeting, but nonetheless wanted to participate by phone.
3. AGENDA: See Attachment 1.
4. ATTENDANCE:
Jack Annis, Wisconsin Solid and Hazardous Waste Education Center
Ken Delano, WI Air National Guard
Kevin Devenport, Army Reserves
Phil Kaplan EPA (via phone)
Bill Kehoe, Army National Guard
Tony Nesky, Army Northern Regional Environmental Office
Nathan Olson, Army National Guard
Jerry Rodenburg, WI DNR
Doug Sveum, WI Air National Guard
Pete Schuster, Army National Guard
5. MEMBERSHIP:
The following people have moved on to other positions and have left the Alliance—

Loren Boudreau
Nathan Brandt
Lisa Broderick
Steve Miller.

Cpt. Doug Sveum will be Ken Delano's replacement. Ken has been promoted to Lt. Colonel, and has taken a new position as head of logistics at Volk Field. Steve Miller has also taken a new position. Al Balliett will have to determine which of his contractor personnel should attend the Alliance meetings. There is a new person at Truax Field who should be invited to participate in the Alliance meeting.

6. MINUTES: Minutes from the last meeting were approved.
7. WEBSITE UPDATE: Meeting minutes have been continuously added to the website.
8. AWARDS: Nominations are encouraged—there has only been one award this year, which went to Hugh McAlear. Al Balliett will nominate the contractor who recycled materials during the building of the new Post Exchange (PX) at Ft. McCoy.
9. SUCCESS STORIES: There were no success stories to report. Bill Kehoe will submit a success story about the Guard's excellent results from its EPAS audit.

There was a general discussion about the nature of success stories. Installations and individual members are achieving Alliance goals routinely as a part of their daily work, but these successes are not being recorded. Alliance members agreed that they would discuss their individual successes at each Alliance meeting, and that these successes would be recorded in the minutes.
10. TRAINING OPPORTUNITIES: The 88th RSC has regular, mandatory training in area such as hazardous waste management. The RSC will notify Tony Nesky if there are open positions, and he will post the announcements to the LISTSERVE and feature them in the *Northern Regional Review* as appropriate.
11. OPPORTUNITY ASSESSMENTS: It was noted that the Alliance has not conducted an opportunity assessment in a long time. From now on, installations who agree to host meetings will be encouraged to get an opportunity assessment at the same time.
12. COMMUNITY INVOLVEMENT: Bill Kehoe assisted public schools with Earth Day commemorations. Pete Schuster offered Hazardous Waste Training to state agencies.
13. HISTORICAL FILE: Pete Schuster has been keeping up the historical file. He needs the handouts from the tour at Miller Compressing.
14. ANNUAL ACHIEVEMENT REPORT AND 2004-2005 WORKPLAN: Jerry Rodenberg compiled figures for the Annual Achievement report and discussed it with the Alliance members. He also discussed the 2004 Workplan, which had never been finalized. Since it was already October 2004, the Alliance decided to modify it, and issue 2004-2005 Workplan. This workplan will be finalized at the next meeting.
15. DISUCSSION OF "GREEN" PURCHASING: Alliance members noted that military purchasing organizations may not be adequately informed about Affirmative Procurement and other "green purchasing" activities. The Alliance

may want to make this an activity, perhaps by inviting procurement officials to an informational meeting.

16. GREEN TIER PRESENTATION: Jerry Rodenberg gave a briefing on Wisconsin's Green Tier program, which is the result of recent legislation. Green Tier is a voluntary system to recognize and reward superior environmental performance. The program adapts to the needs of the company, community and environment by using collaborative contracts, charters and environmental management systems (EMS). An EMS is required to participate in the program; the EMS must be audited annually. Participants must also submit an annual report to DNR. Green Tier participants have up to one year to correct violations without forfeiture of their status.

There are two tiers in the program. Tier 1 participants must meet the requirements stated above. Tier 2 participants must self-disclose violations and must submit to an annual facility audit.

17. NEXT MEETING: The next meeting is scheduled for the West Bend office of the Wisconsin Army National Guard, 15 February 2005.

TASKINGS:

- Distribute the contact list over the LISTSERVE—Tony Nesky
- Post announcements about open seats in training programs to the LISTSERVE or feature them in the *Northern Regional Review* as appropriate—Tony Nesky (ongoing activity)
- Provide Pete Schuster with a copy of the Miller Compressing material—Tony Nesky
- Submit an award nomination for P2 activities associated with the building of the new PX at Ft. McCoy—Al Balliett
- Submit success story about EPAS findings—Bill Kehoe.
- Be prepared to discuss your successes and outreach activities at every Alliance meeting—All.
- Finalize the 2004-2005 Workplan at the next meeting—All.
- Contact Truax Field to encourage them to send someone to Alliance meetings—To Be Assigned.
- Encourage host installations to have tours and opportunity assessments—All.